

Grounds Maintenance Tender Results

On 17th April 2023 Puddletown Area Parish Council went out to tender for the ground's maintenance for the playparks in both Puddletown (Butt Close & Rec) and Tolpuddle (Orchard Meadow) and the recreational grounds in Puddletown.

The potential contractors were asked to provide evidence of:

1. Price of annual contract for period 2023-5 with possible extension to 2026 to the specification in the tender.
2. The price for an additional cut to be undertaken within 7 days of request (more than one may be requested) for each area.
3. The price for the shredding/removal of woody trimmings from each area.
4. Proposals for added value items (specifications)
5. Cost per hour of any additional work to be undertaken (specification).

The tender was open for submission until 5th May 2023 and in total 3 tender packs were requested.

Details for each tender pack received are detailed below: (Details will be filled in and sent Friday 5th May 2023.)

Recommendation: To discuss the tender document details received and consider awarding the contractor.

Financial Regulations:

11.1h When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £3,000 and above £100 the RFO shall strive to obtain 3 estimates. Otherwise, Regulation 10.3 shall apply.

10.3 All members and officers are responsible for obtaining value for money at all times. An officer issuing an official order shall ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates from appropriate suppliers, subject to any de minimis provisions in Regulation 11.1 below.

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Clerk & Responsible Finance Officer

Overall Comparison

	Annual Price	Additional Cuts				Shredding	Hourly Rate	Health & Safety Policy Supplied	COSHH Data Supplied	PL Insurance Supplied
		P Rec	P Park	OM	BC					
Contractor 1	£9,400	£150	£125	£150	£80	£33.75m ³	£38	✓	✓	✓
Contractor 2	£26,650	-	-	-	-	Inclusive	-	✓	-	✓
Contractor 3	£7,950.33	£300				£100 per van	£25 per man	✓	✓	✓

Prices are NET

For details on proposals for added value items please see individual prices below

Contractor One

1. Price of annual contract for period 2023-5 with possible extension to 2026 to the specification in the tender.
£9,400
2. The price for an additional cut to be undertaken within 7 days of request (more than one may be requested) for each area.
Puddletown Rec = £150
Play Park = £125
Orchard Meadow = £150
Butt Close = £80
3. The price for the shredding/removal of woody trimmings from each area.
£33.75m³
4. Proposals for added value items (specifications)
 - a. We work with the bumble conservation trust, so perhaps a budget to enhance certain areas for bumblebees (they are in decline). Circa £1000
 - b. Vertidrainage for decompaction. Circa £400 per trench
 - c. Selective herbicide treatment to give a more even playing surface and reduce competition from weeds. Circa £250 per pitch
 - d. Slow release organic feed to strengthen grass sward and help rooting. Circa £250 per pitch
5. Cost per hour of any additional work to be undertaken (specification).
£38.00

Contractor Two

1. Price of annual contract for period 2023-5 with possible extension to 2026 to the specification in the tender.
£26,650
2. The price for an additional cut to be undertaken within 7 days of request (more than one may be requested) for each area.
The price for additional cuts to be undertaken within 7 days of request would be dependant on the area required to be done, it would be suggested to review at the time as an adhoc basis as furthermore the summer months maybe too hot too have the grass cutting operations undertaken therefore may counteract, this would also apply for any additional works.
3. The price for the shredding/removal of woody trimmings from each area.
Inclusive in annual price
4. Proposals for added value items (specifications)
If circumstances such as weather restricts grass cutting the funds could be utilised on other projects in the areas governed by the parish. I.e. younger tree shaping. Thinning of the Coombe, reducing hedges.
5. Cost per hour of any additional work to be undertaken (specification).
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Contractor Three

1. Price of annual contract for period 2023-5 with possible extension to 2026 to the specification in the tender.
£7,950.33
2. The price for an additional cut to be undertaken within 7 days of request (more than one may be requested) for each area.
£300
3. The price for the shredding/removal of woody trimmings from each area.
£100 per van of cuttings
4. Proposals for added value items (specifications)
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5. Cost per hour of any additional work to be undertaken (specification).
£25 per man (includes hand tools)