

Detailed below for your information is the timeline to the DAPTC Annual General Meeting (AGM) in 2023. There are actions your council will need to take over the course of the coming months, these are set out below. We would ask that you ensure your DAPTC Representative is in place after your own Annual Meetings of Council in May and they look to attend their area committees and the AGM in November.

If you have any questions, please get in touch.

Neil Wedge | Chief Executive, DAPTC 20 April 2023



Key Dates	Actions / Activities	Links
20 Apr	⇒ Share the DAPTC AGM Timeline with councillors (Clerk) ⇒ Share for completion the AGM Format Poll (Clerk/DAPTC Rep.) by clicking on the hand to the right. Completion time 1 minute.	
2 May	⇒ AGM Format Poll closes at 6:30pm 2 May ⇒ The live results of the poll can be found on our dedicated webpage by clicking on the hand to the right. Results feed live from the point the survey is open.	
29 May	⇒ DAPTC Member Survey to be completed by the Clerk advising us who the DAPTC Representative(s) is or are. ⇒ Survey also provides other key information about your council—the survey link will be issued by email towards the end of May.	
1 Jun	⇒ From this point forward member can consider any motions for the AGM in November. ⇒ The standard form is included in this communication and can be accessed by clicking on the hand to the right and then saved.	
31 Jul	⇒ DAPTC members are asked to let the Chief Executive know if they have any nominations for the roles of DAPTC President or Vice President? Submissions to be made by clicking to the right. ⇒ President Role Profile Vice President Role Profile Closes 20 Oct.	
8 Sep	⇒ DEADLINE for submitting motions to the AGM (no extensions possible and fully completed form required). ⇒ DAPTC to notify members of any constitution changes.	
20 Oct	⇒ DEADLINE for nominations for President and Vice President closes. ⇒ DAPTC issue AGM Information Packs and Registration for the meeting opens whether online or in person. Click right for information.	

DAPTC Member Communications



Click Here for
the
DAPTC AGM

DAPTC
2023 AGM
10am | Sat 18 Nov

