

Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on Tuesday 11th April 2023, in Tolpuddle Village Hall.

Present: Cllr Johnstone, Cllr Redman, Cllr Sheppard (Chairman), & Cllr Walton

Also in Attendance: Richard Green (Flood Warden) & 2 Members of the public were present.

Clerk: Michelle Harrington

Minute Number	Comments
147	APOLOGIES FOR ABSENCE Apologies have been received from Cllr Ridout and accepted by all. Cllr Doe was not present and had not sent apologise. Dorset Councillor Parker sent apologise.
148	DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS No declarations were made. NB this does not preclude any later declarations.
149	CO-OPTION TO PUDDLETOWN AREA PARISH COUNCIL It was stated a Co-option application from Mr Richard Green had been received. Councillors unanimously agreed to Mr Green joining the Parish Council, he took his seat alongside fellow Councillors. The Declaration of Acceptance of Office & a Dispensation regarding Precept were signed. Action: Clerk to work with Cllr Green to ensure registration and declarations are completed / signed and submitted on time.
150	PUBLIC PARTICIPATION 1 MOP stated the Puddletown Library volunteers, are putting together a display for over the Coronation weekend, celebrating as many Parish volunteers as possible. It was asked if the Parish Council would join this celebration by having their photo taken, so that a poster celebrating the work of the Parish Council and all the Councillors could be created. This was agreed and a photo of the Parish Council members present was taken. 1 MOP stated the annual Tolpuddle rally takes place on Friday 14th July to Sunday 16th July inclusive. The format is the same as pre-Covid times.
151	PREVIOUS MEETING MINUTES A draft copy of the minutes was submitted before the meeting. Proposed: Cllr Walton Seconded: Cllr Johnstone RESOLVED: The minutes from the full council meeting held on Tuesday 14th March 2023 were approved and signed as a correct record the meeting.
152 152a 152b	MATTERS ARISING FROM PREVIOUS MINUTES. The Action Log was submitted before the meeting, this was discussed and noted. Defibrillator Cabinet. A report was submitted before the meeting this was discussed. Proposed: Cllr Walton Seconded: Cllr Johnstone RESOLVED: To purchase a replacement cabinet from contractor 1 at a cost of £491.66 + VAT, using general reserves to cover cost. Action: Clerk to purchase new defibrillator cabinet and investigate cost of installation.
153	DORSET COUNCILLOR REPORT Dorset Council Parker was unable to attend, and no report was submitted before the meeting.

154	PCSO'S REPORT A report was submitted before the meeting, this was discussed and noted. A verbal report was given by Cllr Walton regarding an "Acoustic Event" which took place at Southover over the Easter Bank holiday weekend. The issue of Temporary Events Notices was discussed, and it was agreed the Clerk will write to Cllr Parker as Licensing Committee Chairman offering the vast Parish Councillors locality knowledge alongside resident concerns on past events for major events held within the Parish. Action: Clerk to write to Cllr Parker offering the vast Parish Councillors locality knowledge alongside resident concerns on past events for major events held within the Parish.
155	RECREATION AREAS An external quarterly report was received before the meeting for: 1. Tolpuddle, Orchard Meadow 2. Puddletown, Butt Close 3. Puddletown, Recreation area these were discussed. It was noted within the Orchard Meadow report: 1 The swing joint on the Huck Douglas Fir Swing Frame with nest swing needs replacing at a cost of £215.00 supply only or £269 supply and fit. It was agreed to purchase the swing joint for £269, Supply and fit, using reserve R3 to cover cost. 2 A sign is needed on the MUGA stating "No Climbing". Costs will be investigated and reported back to council at a future meeting. 3 Chestnut poles are required to fix the vehicle access gate. The Clerk will chase this order. Action: Clerk to order the Swing Joint, investigate signage costs and report back to full council, and chase the Chestnut pole order. Action: Clerk to chase Magna for Butt Close playground area contract. A verbal report was given by Cllr Sheppard stating the tap at the Puddletown Recreation Area was discovered with a bad leak over the bank holiday weekend. As the tap is owned by the Parish Council, Cllr Sheppard agreed with one of the Parish Caretakers to repair the tap to stop the leaking water. The work has been carried out and a receipt for £10.99 to cover the cost of the parts required was presented. This was noted and agreed a reimbursement would be made.
156 156a	PARISH MATTERS Parish Grounds Maintenance Tender A draft Grounds Maintenance Tender pack was submitted before the meeting, this was discussed. It was stated the tender pack had been run past Rob Brunt and his input had been beneficial. The Grounds Maintenance Tender pack was approved as proposed for release. Action: Clerk to advertise the Grounds Maintenance Tender opportunity.

156	PARISH MATTERS CONTINUES
156b	Correspondence
156b1	Tolpuddle Main Road, Dorset Police driver training & illegally parked cars. Correspondence was received before the meeting; this was discussed. It was agreed the Clerk write to PCSO Alison Donnison as our Dorset Police representative requesting a member of the Dorset Police Transport diversion or another senior member from Dorset Police attend a Parish Council monthly meeting, to discuss the Dorset Police Driver Training Programme including what responsibilities they have to the communities in which they travel through; plus to discuss what action can be taken regarding the illegally parked cars as there is concern by residents that Fire Engines or Ambulances on some occasions are not able to get through. Action: Clerk to contact Dorset Police inviting them to attend a full Council monthly meeting to discuss Dorset Police Driver Training, plus asking for action to be taken on illegally parked cars.
156b2	Verbal correspondence to the Parish Council Chairman regarding the removal of a bin by the church in Puddletown. A report stating the verbal correspondence received was submitted before the meeting; this was discussed. It was agreed the Clerk should contact Dorset Council Waste Partnership to request as they have removed 50% bin capacity, they change the existing bin to a larger capacity bin. Action: Clerk to contact Dorset Council Waste Partnership to request the bin by the Puddletown Church be replaced with a larger bin, due to the removal of a second bin, reducing current capacity by 50%.
156c	Infrastructure Levy An email inviting Council to respond on the Infrastructure Levy was circulated before the meeting, this was discussed. Cllr Walton agreed to compile a draft response, and circulate to council members, for comment / approval during a future Parish Council Monthly meeting. Action: Clerk to contact Cllr Ridout to invite him to also produce a draft response document alongside or in conjunction with Cllr Walton.
156d	Confirm General Power of Competence It was noted the Parish Council is not eligible for the General Power of Competence as although the Clerk is CiLCA qualified there is not a two-thirds elected Councillor majority to seats available within the Parish. This will be re-visited in May 2024. A verbal update on The Martyrs Inn purchase was given by Cllr Walton, stating all the pledges have almost all been deposited with the expectation that the remaining few will be deposited within the next few days. The aim is to exchange as soon as possible within the next week or two, with the hope that early access to the building will be granted to enable the renovation to start.
157	PLANNING & LICENSING
	No planning applications or Tree work application have been received.
157a	Section 53 Section 53 – Wildlife and Countryside Act 1981 – Application for Definitive Map modification order – Tolpuddle, Affpuddle & Turnerspuddle – T766. It was agreed the Parish Council make no Comment at this time.
157b	Rights of Way – Definitive Map Modification Order (DMMO) Application - Milborne St Andrew and Tolpuddle Parishes, T782 & T783 It was agreed the Parish Council make no Comment at this time.

161d2 161d3 161d4 161d5	YE Income. A YE Income report was submitted before the meeting, this was noted. Expenditure V Budget. A YE Expenditure V Budget report was submitted before the meeting, this was noted. YE Reserves. A YE Reserves report was submitted before the meeting, this was noted. YE CIL. A YE CIL report was submitted before the meeting, this was noted.
162	ITEM FOR NEXT MEETING & DATE OF NEXT MEETING. No item was requested for addition to the agenda. The next meeting date is: The Puddletown & Athelhampton Annual Parish Meeting Date: Tuesday 9th May 2023 Location: Puddletown Village Hall Time: 18:30 followed by the Annual Parish Council Meeting. Date: Tuesday 9th May 2023 Location: Puddletown Village Hall Time: 19.00

Meeting closed at 8.33pm

Sign:
Chairman:

Date: 9th May 2023
Page 6 of 6