

**Minutes of a meeting of Puddletown Area Parish Council (PAPC) held at 7.00pm on
Tuesday 11th October 2022, in Tolpuddle Village Hall.**

Present:	Cllrs John Ridout (Vice-Chairman), Lauren Tidbury, Peter Redman, Mike Brown and Dorset Councillor Emma Parker
Meeting Chair:	Cllr Alan Sheppard (Chairman)
Clerk:	Kelly Haggett
Also in Attendance:	15 Members of the public
Minute Number	Comments
22/060	Apologies for absence Apologies were received from Cllr Peter Walton (Vice-Chairman).
22/061	Declarations of Interest and Dispensation Requests None declared.
22/062	Public Participation Several members of the public wished to express their concerns about the grounds maintenance contract in Orchard Meadow. A working party which had been established some time ago to do twice yearly clean ups in the meadow are finding the amount of work has become untenable for a small group of volunteers. Residents queried a past Parish Council meeting where there has been discussion around adding items to the existing contract. AS informed the meeting that this had been explored but was cost prohibitive at the time. AS further explained that in the early part of 2023 the Parish Council intend to draw up a new specification for the grounds maintenance contract, working with residents, which will go out to tender. This process will be transparent and the Parish Council will keep residents updated on this process. In the meantime he asked that any concerns about the existing contract be emailed to the clerk and will be looked at. Action: Clerk
22/063	Confirmation of minutes of the PAPC meeting held 9th of August 2022 RESOLVED that the minutes for the PAPC meeting held on the 9th of August 2022 be approved.
22/064	Matters arising <u>Coombe Road Trees</u> RESOLVED that Cllrs Doe and Ridout will work with tree surgeons on a long-term management plan for the area at the Coombe, Puddletown. Action: Clerk

22/065	Dorset Councillor Report A report was received from Dorset Councillor Emma Parker and distributed to members before the meeting. These are available online under additional documents. Cllr Parker is always available to members of the public.
22/066	PCSO's Report A report from September was circulated. Residents in Tolpuddle informed the PC there had recently been a spate of thefts in the area.
22/067	Recreation areas <u>PRIDE</u> RESOLVED to agree that PRIDE can fix additional lighting and a cigarette wall ashtray to external walls, to enhance the area around the pavilion. <u>Butt Close play park facilities</u> RESOLVED to agree progressing with plans for the Parish Council to take ownership of the play park in Butt Close, Puddletown. The project had stalled whilst Magna were working on the lease, however they are able to proceed. Action: Clerk <u>Bench replaced at Orchard Meadow</u> RESOLVED to agree that a broken bench in Orchard Meadow be restored. Action: Clerk <u>Toilets at the rec</u> RESOLVED that a single public toilet will remain open at weekends over the winter period as a unisex facility. The door will no longer be propped open as it is much colder over the winter period. <u>Play Area Safety Inspection reports</u> Quarterly Play Area Safety Inspection Reports were received, Cllrs were satisfied that all three play areas are well maintained and in good repair. <u>Metal grids at the rec park</u> Cllrs discussed two complaints about the how metal grids at the entrances to the play park, Puddletown, are slippery when wet. Cllrs noted it is not recorded as a hazard in the inspection reports therefore would liaise with the author of the reports to seek advice on what action if any could be taken. Action: Clerk
22/068	Parish Matters <u>Replacement bus shelters, Tolpuddle</u> A resident reported that the bus shelters need some attention, the following action was agreed: Shelter at the western end of the village – investigate replacing the shelter and install a bench. Contact the landowner of the overhanging tree which is damaging the existing shelter. Shelter in the middle of the village – install a bench.

	Shelter at the eastern end of the village – investigate installing a shelter and a bench. AS informed the meeting that the PC would liaise with Highways regarding permission and quotes for the work, but that the Parish Council might need to look to next year's budget for this work. Action: Clerk <u>Christmas Trees, Puddletown</u> RESOLVED to agree two trees installed on Parish Council land over the festive period. A resident would install and manage the trees. Clerk to liaise with Highways and seek guidance on any insurance needed. Action: Clerk <u>Dog Fouling</u> Reports of an increase in dog owners allowing their dogs to foul on pavements and footpaths in Puddletown. Cllrs acknowledged this continues to be problematic. Dog posters to be distributed and the Parish Council will use Facebook to remind dog owners to be responsible and clean up any mess. Action: Clerk
22/069	Planning P/HOU/2022/05202 (Householder Planning Permission) Location: 6 Weatherbury Place, High Street, Puddletown, DT2 8GD. Proposal: Erect single storey rear extension. RESOLVED no comments. P/HOU/2022/04255 (Householder Planning Permission) Location: 2 Paddock Row, Main Road, Tolpuddle, DT2 7EZ. Proposal: Erect first floor extension over existing single storey extension. Relocate wood burner flue. RESOLVED no objections. P/HOU/2022/05492 (Householder Planning Permission) Location: 39 High Street, Puddletown, DT2 8RT. Proposal: Demolish existing rear lean-to and replace with rear flat roof extension. Extend outbuilding and convert to utility and wc. Replace metal staircase leading to rear garden with stone. RESOLVED no objections. P/NMA/2022/05644 (Non Material Amendment) Location: Creech Holding, Main Road, Tolpuddle, DT2 7HB. Proposal: Alteration to doors to planning permission P/FUL/2021/04805 (erection of 2 barns for HGV maintenance). RESOLVED no objections. P/FUL/2022/04629 (Full Planning Application) Location: Southover Farm, Tolpuddle, DT2 7HE. Proposal: Retrospective application for as-built Slurry Lagoon. RESOLVED strongly object. The Slurry Liaison Group who monitors the slurry lagoon and its impact on the surrounding area, have advised Cllrs of many grounds for objection, fundamentally the built capacity of the lagoon is over three times that

	approved in the original application. Therefore, the Parish Council feel this application requires full dissemination at Dorset Council Planning Committee. Action: Clerk
22/070	Rights of Way, drains, hedges, and roads <u>Parking problems along Main Road, Tolpuddle.</u> Parking on pavements remains a problem, particularly at the eastern end of the village. Cllrs discussed the limited options available to them, short of requesting double yellow lines. The PC will remind residents to be considerate when parking as pedestrians require the use of the pavements. Action: Clerk <u>Road signs Main Road, Tolpuddle</u> The road sign on private land has been removed by Highways at no cost to the PC. Highways have advised they see no issue with the second sign therefore there would be a cost to the Parish Council to relocate this sign. Cllrs agreed to look at this again nearer the end of the financial year. For information: Temporary Traffic Regulation Order Location: Moreton Cross Roads and Watery Lane Tincleton. Dates: From 09:00am until 4:00pm between 1st and 4th November 2022. Note: For Highways maintenance work. For Information: Traffic Controls, Multi Way Signals Location: Junction of Three Lanes Way and Dorchester Road, Puddletown. Dates: From 22nd to 30th October 2022. Note: For electricity networks work. For information: Note Traffic Controls, Multi Way Signals Location: Junction of Three Lanes Way to adjacent rec area on the verge, Dorchester Road, Puddletown. Dates: From 22nd to 30th October 2022. Note: For electricity networks to excavate 36m trench in verge, erect new electric pole and to relocate 11000 volt overhead line underground.
22/071	Policies, Procedures and Registers for review <u>Parish Councils Carbon Literacy Accreditation</u> Cllr Redman has undertaken Carbon Literacy training which focuses on the Parish Councils responsibilities around climate change. Cllr Redman agreed to detail some proactive measures the Parish Council could take to tackle climate change and support the natural environment. <u>Operation London Bridges</u> The Parish Council followed all guidelines following the death of Her Majesty the Queen, the clerk worked with the two churches who administered the books of condolence.

22/072	Finance and Accounts RESOLVED to retrospectively approve payments totalling £2988.35 in accordance with the September 2022 payment schedule. A copy of the schedule is available online under additional documents. RESOLVED to retrospectively approve payments totalling £3761.34 in accordance with the October 2022 payment schedule. A copy of the schedule is available online under additional documents. The Financial Statements for the 2nd Quarter of financial year 2022-23 were received and discussed. The External Auditor Report and Certificate for financial year 2021-2022 was received with no matters being raised by the auditor. RESOLVED to authorise two DAPTC Planning training courses for Cllr Ridout, totalling £78.00. RESOLVED to authorise DATPC Finance for Councillors training course for Cllr Sheppard, totalling £30.00. RESOLVED to authorise the delegation of PAPC Chair and Clerks duties to Vice Chairs Cllr John Ridout and Cllr Peter Walton for the period of 10th November until 15th November 2022. To cover a clash of holiday period. RESOLVED to authorise PAPC remaining in the Smaller Authorities' Audit Appointments (SAAA) process to select External Auditors for the next five years. Clerk to liaise with St Marys Church, Puddletown with regards to a request for a grant to assist with the Parish magazine. Action: Clerk
AMENDED 22/072	AMENDED 9TH MAY 2023. The External Auditor Report and Certificate for financial year 2021-2022 was received with the following comment within the "Matters not affecting our opinion which we draw to the attention of the authority" section: "We note that Section 1, Box 9 has been left blank, and Section 2, Box 11 has been answered 'No'. The smaller authority has confirmed that it does not act as sole managing trustee for trust funds, and thus the responses should have been 'N/A' and 'N/A' respectively. The smaller authority should ensure the AGAR is fully completed in future."
22/073	Date of next meeting and items for the agenda The next PAPC meeting is due to be held on Tuesday 8th November 2022, 7.00 pm in Puddletown Village Hall.

Meeting closed at 8:23 pm

Signed

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Date: