

PUDDLETOWN AREA PARISH COUNCIL

Puddletown Recreation Ground – Toilet Block

Location: Puddletown Recreation Pavilion (What3Words ///rescue.reef.balancing)

Date of Assessment: 20th October 2025

Assessed by: Michelle Harrington – Proper Officer

Next Review Date: 20th October 2026

Presented To: Full Council (November 2025)

1. Purpose

This assessment identifies hazards associated with the toilet block. This assessment identifies and evaluates hazards associated with the use, maintenance, and management of toilet block. The objective is to protect members of the public, staff, and contractors from harm and ensure compliance with health and safety regulations.

2. Description of Asset.

Separate male and female public toilets. Female toilet block has 2 cubicles; male toilet block has 1 cubicle and 1 urinal. Open every day in the summer months, and weekends all other times.

3. Risk Rating System

Likelihood	Description	Severity	Description	Risk Rating
1	Rare	1	Insignificant (no injury)	1–4 = Low
2	Unlikely	2	Minor injury	5–9 = Medium
3	Possible	3	Moderate injury	10–16 = High
4	Likely	4	Major injury	17–25 = Critical
5	Almost Certain	5	Fatality	

Risk Score = Likelihood × Severity

4. Risk Assessment Table

Hazard	Who May Be Harmed	Risk (L×S)	Existing Controls	Further Action / Controls Required	Residual Risk
Slips, trips, and falls	Public, cleaning staff	3×3=9 (Med)	Non-slip flooring, regular cleaning, signage for wet floors	Add signage to show who to call to maintain and deal with issues.	2×2=4 (Low)
Vandalism or criminal activity	Public, staff	3×4=12 (High)	Staff and community report issues. Engage local police if incidents rise	Consider increase lighting	2×3=6 (Med)
Needlestick injuries (drug use)	Cleaning staff, maintenance	3×4=12 (High)	Regular inspections	Staff training, sharps disposal bins, PPE	2×3=6 (Med)

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Biological hazards (bodily fluids, infection)	Public, staff	3×4=12 (High)	PPE for cleaners, disinfectant protocols, Deep cleaning schedule	Training in biohazard handling	2×3=6 (Med)
Electrical hazards (lighting, hand dryers)	Staff, contractors	2×4=8 (Med)	Lock-out/tag-out during maintenance. Electrical Installation Certificate Report Inspection carried out every 5 years.		1×3=3 (Low)
Fire (arson, electrical fault)	Public, staff	2×5=10 (High)	Fire-resistant materials	Consider installation of smoke detectors.	1×3=3 (Low)
Chemical exposure (cleaning agents)	Cleaning staff	2×4=8 (Med)	PPE, secure chemical storage, basic household (non-commercial) cleaners used.	Investigate COSHH regulations	1×3=3 (Low)
Accessibility risks (non-compliance with disability access)	Public (disabled users)	3×3=9 (Med)	Not currently accessible.	Consider ramp up to doors.	2×2=4 (Low)

5. Emergency Procedures

- Asset damage: Report to Parish Council. Cordon off area until repairs are made. Inform Bus operators.

6. Personal Protective Equipment (PPE) / Safety

Task	PPE Required
Maintenance	Gloves

7. Review & Monitoring

- * Review risk assessment annually.

Overall Residual Risk: Low (with all controls in place)