

PUDDLETOWN AREA PARISH COUNCIL

Store Shed – Tolpuddle

Location: Tolpuddle – Orchard Meadow Play park (What3Words ///accent.notifying.bill)

Date of Assessment: 20th October 2025

Next Review Date: 20th October 2026

Assessed by: Michelle Harrington – Proper Officer

Presented to: Full Council (November 2025)

1. Purpose

This assessment identifies and evaluates hazards associated with the use, maintenance, and management of a small metal store shed. The objective is to protect members of the public, staff, and contractors from harm and ensure compliance with health and safety regulations.

2. Description of Asset(s).

Metal storage shed used for storing maintenance equipment and materials for use in the public play park.

3. Risk Rating System

Likelihood	Description	Severity	Description	Risk Rating
1	Rare	1	Insignificant (no injury)	1–4 = Low
2	Unlikely	2	Minor injury	5–9 = Medium
3	Possible	3	Moderate injury	10–16 = High
4	Likely	4	Major injury	17–25 = Critical
5	Almost Certain	5	Fatality	

Risk Score = Likelihood × Severity

4. Risk Assessment Table

Hazard	Who May Be Harmed	Initial Risk	Existing Control Measures	Further Controls / Action Required	Residual Risk
Unauthorised access to shed (children entering or tampering)	Members of the public.	4x4=16 High	Shed kept locked at all times. No tools or equipment are left unsecured outside. Annual inspection of locks.	Add signage “Authorised Personnel Only.”	1x3=3 Low
Trip or slip hazards around shed area	Public, council staff, contractors	3x3=9 Medium	Footpath to shed previously maintained by volunteers.	Caretaker asked to clear / maintain footpath.	3x3=9 Medium

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Hazard	Who May Be Harmed	Initial Risk	Existing Control Measures	Further Controls / Action Required	Residual Risk
Sharp edges or protrusions on shed structure	Public, staff	3x2=6 Medium	Annual inspection; immediate repair or replacement if damaged.		2x2=4 Low
Rust or deterioration of metal surfaces	Public, staff, contractors	3x2=6 Medium	Regular inspections for corrosion. Repaint as and when required.		2x2=4 Low
Vandalism or attempted break-in	Public, council property	3x3=9 Medium	Shed lockable; periodic inspection; police notified if vandalism occurs		2x2=4 Low
Stored materials or tools causing injury	Staff, contractors	3x3=9 Medium	Hazardous items stored safely; heavy or sharp tools on lower shelves; no chemicals stored.	Look to clear shed of rusty tools. Volunteers not active in past 24 months.	2x2=4 Low
Fire risk (arson or stored materials)	Public, property	3x4=12 High	No flammable materials stored.	Consider clearing the area at ground level to open and make visible if anyone is in the area.	2x2=4 Low
Entrapment hazard (door closing on person)	Staff, public	3x3=9 Medium	Shed kept locked when not in use.		2x2=4 Low
Weather-related hazards (slippery surfaces, heat)	Staff, public	3x2=6 Medium	Ventilation adequate to prevent heat build-up		2x2=4 Low

5. Emergency Procedures

- **Equipment damage:** Report to Parish Council. Cordon off area until repairs are made.

6. Personal Protective Equipment (PPE) /Safety

Task	PPE Required
Maintenance	Safety boots when using tools. Safety (Puncture proof) gloves

7. Review & Monitoring

- Review risk assessment annually or if equipment broken / replaced.

Overall Residual Risk: Low (with all controls in place)