

Puddletown Area Parish Council

Covering the Parishes of Athelhampton & Puddletown, and Burleston & Tolpuddle

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Parish Councillors,

You are hereby summoned to attend the following meeting to conduct the business overleaf. (LGA 1972 Sch 12, para 10(2)(b)).

A meeting of the: **Puddletown Area Parish Council**

On / at: **Tuesday 14th April 2026**

commencing at: **7:00pm**

In: **Old Chapel Tolpuddle**

Yours respectfully



Michelle Harrington

Parish Clerk & Responsible Finance Officer

7th April 2026

AGENDA

0425-146. ATTENDANCE AND APOLOGIES FOR ABSENCE

To record members, present (Local Government Act 1972, sch 12) & receive apologies of absence. (Local Government Act 1972 s85 (1)).

0425-147. DECLARATIONS OF PRECUNINARY INTEREST AND DISPENSATIONS RELATING TO AGENDA ITEMS.

- a. Members to declare any interests that are not currently entered in the Member's register of interest. (Localism Act 2011 s26-37 and Sch 4 plus Code of Conduct).
- b. To consider any prior requests to the Clerk from members for Dispensations. (Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).

0425-148. PUBLIC SESSION

An opportunity for members of the public to raise issues of concern or comment on agenda item. (Standing Orders 3e-k)¹.

0425-149. PREVIOUS MEETING MINUTES – APPENDIX

To approve the minutes and confidential minutes from the last Council meeting as a correct record. (LGA 1972 sch 12, para 41(1)).

0425-150. DORSET COUNCILLOR LOCAL UPDATE

To discuss any item arising from Dorset Council Newsletters and receive a verbal report on any parish specific update from the Ward Councillor.

0425-151. PCSO REPORT

To discuss a report from the local PCSO.

0425-152. CLERKS REPORT - APPENDIX

a. Finance

- 1. Bank Balance - To note the previous end of month balance.
- 2. Monthly Expenditure & Income - To authorise payments in accordance with the Payment Schedule, and to note the monthly income.
- 3. Bank Reconciliation – To approve the latest bank reconciliation.
- 4. YU Electricity Charges – To discuss the new YU charges.

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- b. Parish Safety
To note and discuss any issue raised. N.B. Any issue raised after the agenda publication date will be reported verbally during the meeting.
1. Playparks – Internal weekly inspections
 - i. Butt Close
 - ii. Orchard Meadow
 - iii. Puddletown Rec
 2. Defibrillators
 - i. Puddletown Library
 - ii. Martyrs Inns – Tolpuddle
 3. Caretaker Training
- c. Office set-up
To discuss officer equipment and future set-up requirements
1. Broadband & Phone
- d. Community Governance
To note the Clerk passed Level 4 Community Governance, with the certificate dated 31st January 2026.
- e. Action Log Updates
1. Annual Parish Meeting – Date
 2. Highways – Reduction in speed query
 3. Actions updated since the publication of the agenda.
- 0425-153. CORRESPONDENCE**
- a. Orchard Meadow Boundary Fence Ownership
- b. To discuss any correspondence received since the agenda publication.
- 0425-154. PLANNING AND LICENSING MATTERS - APPENDIX**
To receive and consider planning and licensing application(s). N.B. Any planning application received after the agenda publication date will be discussed.
- 0425-155. ACTION PLAN - APPENDIX**
To discuss the draft Action Plan.
- 0425-156. VERGE CUTTING / GROUNDS MAINTENANCE**
To discuss verge cutting / Grounds Maintenance parish wide.
- 0425-157. DAPTC STATEMENT OF REASONABLE EXPECTATIONS (SORE) - APPENDIX**
To consider the draft DAPTC Statement of Reasonable Expectations (SoRE) and determine this council's response ahead of the DAPTC 2025 AGM on 30 May 2026.
- 0425-158. ITEMS FOR NEXT MEETING.**
To note any items for the next meeting and discuss the meeting dates. 12th May 2026 from 7pm at the Puddletown Area Parish Council

¹ N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA 1972 Sch 12, para 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)