

PUDDLETOWN AREA PARISH COUNCIL

Minutes of the Puddletown area parish council meeting held on Tuesday 14th July 2026 in the Puddletown Village Hall. The meeting commenced at 7.00pm

PRESENT:

Cllr **Brown**, Cllr **Giancola**, Cllr **Grazebrook**, (Vice Chairperson), Cllr **Ridout** (Chairperson),
Cllr **Patterson** (Vice Chairperson) & Cllr **Redman**

ALSO PRESENT:

Mrs **Harrington** (Clerk) & Seven Members of Public

ABSENT:

Cllr **Green**

0726-29. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Green for personal reasons and accepted by all.

0726-30. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

- a. No declaration was made. NB this does not preclude any later declarations.
- b. No dispensation section 31(4) applications were received.

0726-31. PUBLIC SESSION

One member of the public raised concerns regarding the increasing incidence of fly-tipping within the parish. It was reported that the largest recent incident occurred in April, only ten days after a previous clearance, involving approximately eight tonnes of builders' waste, including white and blue asbestos. Due to the requirement for a risk assessment, the waste remained in situ for approximately six to seven weeks before being removed at a cost of just over £12,000 covered by the landowner. Concerns were expressed regarding the difficulties in reporting fly-tipping. It was explained that incidents had been reported to Dorset Police as environmental crime, however the member of public was advised to contact Dorset Council instead. The member of the public felt that fly-tipping should be treated as a criminal offence and that greater involvement from Dorset Police is required. Concerns were also raised regarding Dorset Council's reporting system and the lack of follow-up after reports had been submitted. It was acknowledged that local PCSOs provide excellent support, however the issue was considered to require attention from senior officers.

ACTION: Clerk to prepare a draft letter to Simon Hoare MP regarding the ongoing issue of fly-tipping. Clerk to work with the member of public to encourage additional local farmers to support the concerns before the letter is sent.

A member of the public raised concerns regarding children climbing onto the bubble tunnel dome in Butt Close play park and overlooking their garden and alleged damage to a fence. Noting legal representation is being sort. It was noted as legal representation is being sort no further comment will be made in relation to the alleged damage. See item 0726-35 b1 for the outcome of the discussion regarding privacy.

No further matters were raised during the public session.

0726-32. PREVIOUS MEETING MINUTES

Proposed: Cllr Redman

Seconded: Cllr Giancola

RESOLVED: The minutes from the full council meeting held on Tuesday 9th June 2026 were approved and signed as a correct record of the meeting.

0726-33. DORSET COUNCILLOR REPORT

Dorset Council newsletters were circulated before the meeting they were noted.

0726-34. PCSO'S REPORT

No report was noted as received before the meeting.

0726-35. CLERKS REPORT

a. Finance

1. Bank Balance as of 25th June 2026

Unity – Day to Day	£20,285.82	Unity – Savings	£14,274.10
Redwood	£17,574.79		
Total	£52,134.71		

- ## 2. Monthly Expenditure

Proposed Cllr Grazebrook

Seconded Cllr Giancola

RESOLVED/ ACTION: To process payments totalling £5,445.44 in line with the payment schedule. (See Appendix A). Noting an income of £100.68

3. Bank reconciliation.

The Scribe bank reconciliation for January was submitted before the meeting, this was noted and signed by the Chairman.

- #### 4. Tolpuddle Events Newsletter (TEN)

A report was submitted before the meeting this was discussed.

Proposed Cllr Grazebrook

Seconded Cllr Giancola

RESOLVED/ ACTION: To approve funding of up to £550 per annum to support the printing of the Tolpuddle Events Newsletter every other month, including A3 folded editions where required.

b. Parish Safety

1. Playparks:

- a Butt Close – No new findings.

RESOLVED / ACTION: Members discussed the possible installation of an additional litter bin, subject to considering its proximity to neighbouring properties. Clerk to investigate servicing arrangements with other waste collection providers.

Members discussed the limited provision of recreational facilities for older children and teenagers within the Butt Close area. It was agreed to establish a working group at the next meeting to explore opportunities to improve youth provision. This will include undertaking a community consultation to better understand the needs and aspirations of local residents.

The working group will investigate options for additional youth facilities, including the provision of a youth shelter and the feasibility of developing a skate park, either at Puddletown Recreation Ground or at another suitable location within the parish. This may include exploring the potential transfer of land or assets from Dorset Council. Indicative costs will be obtained to inform future budget discussions.

- b. Orchard Meadow – No new findings

- c. Puddletown Rec – It was noted that the toddler play area fencing had been vandalised, resulting in damage to several panels. The Caretaker had made the area safe and completed temporary repairs where possible.

- ## 2. Defibrillators

RESOLVED / ACTION: Cllr Redman to compile a report on the possible provision of a bleed kit and Defibrillator prep kit for consideration at a future meeting.

- c. Action Log

A copy of the action log was submitted before the meeting, this was discussed.

1. Defibrillator training for Puddletown.

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RESOLVED / ACTION: Cllr Brown, Cllr Giancola and the Clerk to liaise in respect of arranging defibrillator training to be held in Puddletown.

0726-36. CORRESPONDENCE

- a. To discuss and agree a way forward regarding any correspondence received (excluding newsletters)
1. Southwest Ambulance Appeal
Members considered a request for financial assistance towards funding a volunteer response vehicle.

Proposed Cllr Grazebrook

Seconded Cllr Redman

RESOLVED/ ACTION: To consider including a contribution within the 2027/28 budget, with the matter to be added to the November agenda.

2. Deceased Wildlife
Members discussed correspondence received in respect of deceased wildlife within the parish.

RESOLVED / ACTION: Clerk to contact Dorset Council regarding permission to install small animal warning signs and to obtain indicative costs.

- b. To discuss any correspondence received since the agenda publication.
1. Junction of While Hill and Coombe Road

RESOLVED / ACTION: Clerk to add a standing item to future agendas to monitor pedestrian safety matters in the area, including access along New Street, safe crossing arrangements between White Hill and St Mary's School, the existing stepped footpath entrance and the proposed ramp access improvements. The condition of the footpath, including vegetation and tree clearance required to improve light levels and visibility, will also be reviewed.

2. No new item of correspondence has been received since the publication of the agenda.

0726-37. POLICIES, PROCEDURES, AND ASSESSMENTS FOR REVIEW

A copy of the Code of Conduct was submitted before the meeting.

Proposed Cllr Grazebrook

Seconded Cllr Patterson

RESOLVED/ ACTION: To adopt the Code of Conduct as submitted. Clerk to publish.

0726-38. PLANNING & LICENSING

- a. A planning report was submitted before the meeting, this was discussed.
1. Application No: P/HOU/2026/01579 – Notification of Appeal
Location: The Stables The Green Puddletown Dorchester DT2 8SN
Proposal: Erect two storey side extension, carry out alterations to the roof & erect dormer window.
Appeal Start Date: 11th June 2026
2. Application No: P/HOU/2026/03235 & P/LBC/2026/03236
Location: 1 Mill Street Puddletown DT2 8SQ
Proposal: Convert loft into living accommodation with new internal staircase and internal alternations
Comments Due: No comment
3. Application No: P/LBC/2026/03349
Location: The Old Vicarage The Green Puddletown DT2 8SN
Proposal: Replacement of box sliding sash window to top gable end (south elevation) and replacement of 1 x window casement to the front top floor (east elevation).
Comments Due: No comment

- Meeting close: 21.16

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Appendix A – Finance Expenditure and Income

Expenditure

Date	Net	VAT	Total	Description	Supplier	Bank	Tender	Power Used for Spend
14.07.2026	£4.35	£0.22	£4.57	Electricity - OM	YU Energy	Unity	DIRDEBIT	LGA 1972, s.145
14.07.2026	£2.50	£0.00	£2.50	Paper - A3	Asda	Unity	ONLINE	LGA 1972 s.111
14.07.2026	£90.00	£0.00	£90.00	TEN Newsletter	Advantage Digital Print	Unity	ONLINE	LGA 1972 s.142
14.07.2026	£1,506.68	£0.00	£1,506.68	Salary	Staff	Unity	DIRDEBIT	Pensions Act 2008 s.3 & s33
14.07.2026	£128.76	£0.00	£128.76	Refuse	DC Waste Services	Unity	ONLINE	Litter Act 1983, ss.5,
12.06.2026	£3,076.95	£615.39	£3,692.34	Grass Cutting	Lowther	Unity	ONLINE	Public Health Act 1875 s.164
10.06.2026	£0.90	£0.00	£0.90	Cleaning Products	Waitrose	Unity	ONLINE	Public Health Act 1936, s. 87
10.06.2026	£1.30	£0.00	£1.30	Cleaning Products	Tesco	Unity	ONLINE	Public Health Act 1936, s. 87
30.06.2026	£7.00	£0.00	£7.00	Bank Fees	Unity Bank	Unity	ONLINE	LGA 1972 s.111
14.07.2026	£3.40	£0.00	£3.40	Cleaning Products	Waitrose	Unity	ONLINE	Public Health Act 1936, s. 87
14.07.2026	£7.99	£0.00	£7.99	Sand Rake	The Range	Unity	ONLINE	Public Health Act 1936, s. 87
4829.83		615.61	5445.44					

Income

Date	Net	VAT	Total	Description	Customer	Bank
30.06.2026	£59.62	£0.00	£59.62	Interest	Unity Bank	Unity Trust - Savings
30.06.2026	£41.06	£0.00	£41.06	Interest	Unity Bank	Redwood - Savings
100.68		0.00	100.68			