

PUDDLETOWN AREA PARISH COUNCIL

Minutes of the Puddletown area parish council meeting held on Tuesday 11th August 2026 in the Tolpuddle Village Hall. The meeting commenced at 7.00pm

PRESENT:

Cllr **Grazebrook**, Cllr **Green** (Vice Chairperson), Cllr **Ridout** (Chairperson), & Cllr **Redman**

Cllr Byrom

ALSO PRESENT:

Mrs **Harrington** (Clerk), C **Byrom** & One Members of Public

ABSENT:

Cllr **Brown**, Cllr **Patterson**, & Cllr **Giancola**

0826-43. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr Brown, Cllr Giancola & Cllr Patterson for personal reasons and accepted by all.

0826-44. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

- a. No declaration was made. NB this does not preclude any later declarations.
- b. No dispensation section 31(4) applications were received.

0826-45. PUBLIC SESSION

No members of public wished to speak.

0826-46. PREVIOUS MEETING MINUTES

Proposed: Cllr Grazebrook

Seconded: Cllr Redman

RESOLVED: The minutes from the full council meeting held on Tuesday 14th July 2026 were approved and signed as a correct record of the meeting.

0826-47. PART 2 CONFIDENTIAL ITEM – CO-OPTION OF NEW COUNCILLOR

- a. It was agreed no confidential session was needed.
- b. **RESOLVED / ACTION:** To co-opt Carol Byrom to the role of Councillor for Athelhampton and Puddletown, under Puddletown Area Parish Council. Clerk to request a register of interest for Cllr Byrom and set up an email address.

0826-48. DORSET COUNCILLOR REPORT

Dorset Council newsletters were circulated before the meeting they were noted.

It was noted the roadworks by St Mary's School and progressing well, however there are delaying with the resurfacing. Which is now scheduled overnight between 1 -3rd September (8pm – 6am), a letter will be sent from Dorset Council to all residents affected.

It was noted an issue with gully's left uncovered was sent to Dorset Council and Emma. Within 24hours a Highways representative had attended site and the issue dealt with.

Fly-tipping. It was noted a resident has complained to Cllr Parker, in relation to the lack of support from Dorset Council when 12tonnes of fly-tipping was reported. It was noted a letter has now been sent to Simon Hoare MP. It was also noted the Parish Council are writing to Simon in relation to the same issue.

Planning: It was noted national changes to planning policy have come into force which sees a reduction in power from planning committees to planning officers. Where before Ward Councillors could request an application be assessed by a committee now this is not possible the changes have also meant Dorset Council have again postponed their Local Plan by a further two years. Cllr Parker invited anyone from the Council who wishes to learn more about local issue around planning to a meeting being held on Saturday 5th September at Pimperne Village Hall from 9.30am until approx. 11.30am.

RESOLVED: Cllr Ridout and the Clerk will attend, but others are welcome.

Cllr Parker has arranged a meeting with South West Flood and Coastal Partnership (SWFC) on Wednesday 26th August 2026 at 10.30am in the Puddletown Village Hall committee room. Cllr Green and the Clerk have been invited to join. The SWFC Partnership are a partnership between BCP Council and East Devon District Council, with Dorset Council also integrating its flood and coastal erosion risk management team.

0826-49. PCSO'S REPORT

The local PCSO report was circulated before the meeting this was noted.

0826-50. CLERKS REPORT

a. Finance

1. Bank Balance as of 27th July 2026
 Unity – Day to Day £20, 345.44
 Redwood £17,615.85
 Total £46,789.95

Unity – Savings £8,828.66

2. Monthly Expenditure

Proposed Cllr Grazebrook

Seconded Cllr Green

RESOLVED/ ACTION: To process payments totalling £2,949.37 in line with the payment schedule. (See Appendix A). Noting an income of £42.53

3. Bank reconciliation.

The Scribe bank reconciliation for July was submitted before the meeting, this was noted and signed by the Chairman.

b. Parish Safety

1. Playparks Internal weekly and external quarterly reports

- a. Butt Close – No new findings.
- b. Orchard Meadow – No new findings
- c. Puddletown Rec – The sand under the trampoline was noted, the caretakers are due to remove this in the coming months.

2. Defibrillators: It was noted both defibrillators are back in working order, Noting the Puddletown Library defibrillator needed a new battery.

c. Dorset Council Parking Review

A report was submitted before the meeting, this was noted.

d. Action Log

A copy of the action log was submitted before the meeting, this was discussed. Actions discussed:

1. Street Names

A list of historical field names has been received in relation to the planned development in Puddletown near Millom Lane.

RESOLVED / ACTION: Clerk to contact Wyatt Homes and request “Banfield” be considered as a road name within the new development.

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- Recreational facilities for older children – Working group set-up.
RESOLVED / ACTION: Cllr Grazebrook, Cllr Ridout and Cllr Byrom to form a Recreational Facilities Working Group to review the recreational facilities currently available across the parish for different age groups and identify any gaps or areas where additional facilities may be needed. To start with the Butt Close area. Clerk to add working group to master list and publish.
- Clerk to have “Toddler Play Area” or similar sign created and installed at Butt Close playpark.
3. Defib – Bleed kit & defibrillator prep kit
A report was submitted before the meeting, this was discussed.
Proposed Cllr Redman Seconded Cllr Grazebrook
RESOLVED/ACTION: To purchase two bleed kits for the Puddletown Library and Tolpuddle Martyrs Inn Defibrillators, at a cost of £20 per kit from contractor 2 (Defib Store.co.uk)
4. Coombe Road / New Street Safety
It was noted Cllr Ridout has an appointment at the Dorchester Historical centre next week to look through minutes of the Parish Council to help identify land ownership.
5. Any actions updated after the agenda publication date.
No further actions were noted.
- 0826-51. CORRESPONDENCE**
No further correspondence was noted.
- 0826-52. PLANNING & LICENSING**
A report was submitted before the meeting, this was discussed.
- a. Application No: P/TRC/2026/03818
Location: 5 The Green Puddletown DT2 8SN
Proposal: T1 - Holm oak - Pollard by reducing final 2 stems to same height as previous pollards.
T2 - Pittosporum - Reduce to ground level/coppice
Comment. Support.
- ACTION:** Clerk to submit comment
- 0826-53. ITEM FOR NEXT MEETING & DATE OF NEXT MEETING**
Date: Tuesday 8th September 2026
Location: Puddletown Village Hall. Time 19:00

Meeting close: 19.47

Appendix A – Finance Expenditure and Income

Expenditure

Date	Net	VAT	Total	Description	Supplier	Bank	Tender	Power Used for Spend
11.08.2026	£7.00	£0.00	£7.00	Bank Fees	Unity Bank	Unity	ONLINE	Local Government Act 1972 s.111
11.08.2026	£1,887.72	£0.00	£1,887.72	Salary	Staff	Unity	ONLINE	Local Government Act 1972 s 112 (1)
11.08.2026	£157.74	£0.00	£157.74	Refuse	DC	Unity	ONLINE	Litter - Litter Act 1983, ss.5,
11.08.2026	£1.80	£0.00	£1.80	Cleaning Products	Waitrose	Unity	ONLINE	Public Health Act 1936, s. 87
11.08.2026	£1.70	£0.00	£1.70	Cleaning Products	Tesco	Unity	ONLINE	Public Health Act 1936, s. 87
11.08.2026	£310.00	£62.00	£372.00	Speed Survey	Dorset Council	Unity	ONLINE	Local Government Act 1972 s.111
11.08.2026	£147.00	£0.00	£147.00	Play park Inspection	Ken Hussey	Unity	ONLINE	LGA 1972, Sched. 14 para 27
11.08.2026	£1.00	£0.00	£1.00	Cleaning Products	Waitrose	Unity	ONLINE	Public Health Act 1936, s. 87
31.07.2026	£39.99	£8.00	£47.99	Toilet Rolls	Viking	Unity	ONLINE	Public Health Act 1936, s. 87
31.07.2026	£50.85	£10.18	£61.03	Stationary and Toiletries	Viking	Unity	ONLINE	Public Health Act 1936, s. 87
31.07.2026	£205.00	£41.00	£246.00	Defib Battery	Defib Store	Unity	ONLINE	Local Government Act 1972 s.111
15.07.2026	£3.40	£0.00	£3.40	Cleaning Products	Waitrose	Unity	ONLINE	Public Health Act 1936, s. 87
15.07.2026	£7.99	£0.00	£7.99	Sand Rake	The Range	Unity	ONLINE	Public Health Act 1875 s.164
31.07.2026	£7.00	£0.00	£7.00	Bank Fees	Unity Bank	Unity	ONLINE	Local Government Act 1972 s.111
£2,828.19 £121.18 £2,949.37								

Income

Date	Net	VAT	Total	Description	Customer	Bank
31.07.2026	£42.53	£0.00	£42.53	Interest	Redwood Bank	Redwood
42.53 0 42.53						